

## **RATHDRUM DAYS 2008**

**REIDAY JULY 18<sup>TH</sup> AND SATURDAY JULY 19<sup>TH</sup>**

The Rathdrum Area Chamber of Commerce invites you to participate in the activities of Rathdrum Days 2008. Please read the vendor information and submit your completed application to the Rathdrum Area Chamber of Commerce.

**All vendors participating in Rathdrum Days 2008 will be responsible for making certain they meet all applicable state and county requirements for the operation of their booth. All permits as well as the collection and payment of Idaho sales tax are the sole responsibility of the vendor. Vendors may have tax questions answered by contacting: (208) 769-1500 or Idaho State Tax Commission, 1910 N Northwest Blvd, suite 100 Coeur d'Alene Idaho 83814**

**All vendors must have their booths manned and operating at all times during event hours. Friday, July 18<sup>th</sup> noon – 9:00 pm (dusk) and Saturday, July 19<sup>th</sup> 10:00 am – 7:00 pm !!!!**

**FOOD VENDORS: Food vendors must comply with all Idaho requirements for operation of a booth including obtaining proper Health Department permits. For information contact: (208-415-5100 or Panhandle Health District, 8500 N Atlas Hayden, Idaho 83835.**

**A Health Department official will be on site to make inspections the day of the event. No booth may sell food items unless they have proper health permits and meet all Panhandle Health District requirements. In addition, any booth serving food items must provide proof of liability insurance.**

**Proof of liability insurance and health permit must accompany the application.**

**OTHER VENDORS AND NON-PROFITS: All craft and other vendors must comply with all requirements of participation in the event. Only approved items will be allowed for sale and only “give aways” approved by the vendor committee will be allowed. (Non-profits and business promotional vendors will be required to pay the booth fees unless their booth is educational (no sales) or they choose to operate an approved game or entertainment act. Please contact vendor coordinator for more information.**

**BOOTH SIZE: The standard booth size for this event is 10'x10'. Your measurements must include any hitch or awnings. Spaces will be marked corresponding to the measurements you give and changes at set up may not be possible. Booths exceeding 10x10 will require payments for a second space. Extra large vendor setups may require more than one booth fee.**

**FEES: The cost of a 10x10 space is \$55.00 for food vendors and \$35.00 for crafters and business promotional vendors. Electrical power is limited and will probably be available to food booths only at an additional charge of \$25.00**

**BOOTH LOCATION: All vendors will operate on the grounds of Lakeland High School. Booth location at the site is solely at the discretion of the vendor committee. Size and type of booth and power requirement are considered when placement is determined so it is important for vendors to provide accurate information regarding their needs. Please do not call ahead of time requesting a specific location, as the final vendor area layout will be dependent on number of vendors, other activities, and the committee's plan to make the day success for all involved**

**EQUIPMENT: all tables, chairs, tents, extension cords, water containers and other equipment needed in the operation of the booth are the responsibility of the vendor. It is strongly recommended that all booths be covered by a canopy or awning. There is very little shade in the area set aside for vendors and the day can be very HOT. Food operations MUST be in a covered booth and MUST provide garbage can for their customers.**

